



## Checklist for Uninsured Patients

### For all first time visits please bring the following:

- \$25.00 MINIMUM PAYMENT DUE PER VISIT TOWARDS YOUR BALANCES.**
- IDENTIFICATION** (photo ID is required and can be any of the following)
  - ✓ Valid Photo Drivers License
  - ✓ Valid Passport
  - ✓ Employee Photo or Student ID
  - ✓ Public Assistance Identification Card
  - ✓ Alien Registration Card (Green Card)
- For children, please bring the following:**
  - ✓ Birth Certificates for all family members
  - ✓ Immunizations
  - ✓ Valid Photo ID for Parent (see above)
- SOCIAL SECURITY CARD**
- PROOF OF INCOME** (*The following forms of proof of income are acceptable*)
  - ✓ Current pay stubs (last 4 consecutive stubs)
  - ✓ Letter from Unemployment Agency establishing Unemployment Status
  - ✓ Social Security Entitlement -Social Security Disability
  - ✓ Statement from employer stating date of hire, hours worked and gross income
  - ✓ Most recent period income tax return
  - ✓ No Income: Please provide a "letter of support." The letter must state the name and address of the person responsible for providing your basic needs, including rent or shelter and food.
- ELIGIBILITY FOR PUBLIC ASSISTANCE**
  - ✓ Proof of denial from Medicaid
  - ✓ For children up to and including age 18, parents must apply for NJ Family-Care first. Proof of application and the status of the application (pending or denial) must be provided.
  - ✓ If you are not working you must go to the board of social services (General Assistance) to see if you qualify for any of their programs. If they tell you that you don't qualify for general assistance you must get their denial letter to submit to us.
- PROOF OF RESIDENCE** (*The following forms of proof of residence are acceptable*)
  - ✓ Cable or Phone bill
  - ✓ Utility Bill (gas, electric, or water bill addressed to you one month prior to date of service)
  - ✓ Current received mail (postdated) etc.
  - ✓ Lease forms or letter from person you live with stating the length of time at present address and their utility bill.

---

You must be a registered patient of Horizon Health Center in order to receive services. Also, you may not be approved for the Reduced Fee Program until your application is complete.